This template has been provided the Scottish Council for Voluntary Organisations (SCVO).

Use of this model policy is entirely at your own risk. The policy should be adapted to suit your own organisational needs, and you should ensure if meets your own specific requirements. You should also check this policy is compliant with the law and your organisation’s governing document. No liability rests with SCVO.

For more information see our information on [using SCVO templates](https://scvo.scot/support/using-scvo-templates).

**Trustees’ Consent Form and Declaration for [INSERT ORGANISATION NAME]**

|  |
| --- |
| Date of appointment |
| Date of Birth |
| Surname |
| Forename(s) |
| Previous surname(s) |
| Previous forename(s) |
| Usual residential address |
| Nationality |
| Occupation |
| Other directorships or public appointments, now or in the previous five years |
| Mailing address if different from above |
| Daytime tel. |
| Home tel. |
| Mobile |
| Email |

***Please complete the declaration below***

**Declaration**

I have read and understood my duties and responsibilities in accepting a position on

the XXXX board of trustees and undertake to fulfil these duties in good faith and in accordance with the provisions of this Code of Conduct.

I therefore declare that I

* am over 18 years;
* am not an undischarged bankrupt;
* have no financial or other relevant interest in XXXX that has not been formally disclosed;
* are not prohibted from being a Trustee under the Charities and Trustee Investment (Scotland) Act 1995;
* agree to abide by this Code of Conduct and to formally register any relevant interests during any meetings of the board where personal or professional interests are at stake;
* agree to uphold the objectives, values and policies of XXXX and to encourage best practice in all areas of its work.

Signed ......................................... Dated ..........

**Document version control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version number** | **Change or update** | **Author or owner** | **Date** |
| 1.0 | First version |  |  |
|  |  |  |  |
|  |  |  |  |